

BUSINESS NAME:

**SCHEDULE A - MOTOR VEHICLE FRINGE BENEFITS**

**For the period 1 April 2021 to 31 March 2022**

A	Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4
1 Make				
2 Model				
3 Registration number				
4 Name of employee/director/associate using vehicle				
5 Type of finance, e.g., owned outright, subject to lease, or a hire purchase agreement				
<i>If the vehicle was purchased, leased or hired between 01/04/21 and 31/03/22 please provide a copy of the relevant agreement/invoice etc.</i>				
6 Cost of the motor vehicle (including GST, dealer delivery charges and luxury car tax but excluding stamp duty and transfer fees)*				
7 Date of purchase or lease/hire purchase commencement date				
8 For arrangements entered into before 10 May 2011:				
8.1 Has the vehicle been refinanced between 01/04/21 and 31/03/22? <i>If yes, please specify the date and provide the contract.</i>				
8.2 Has the contract or the residual value been revised between 01/04/21 and 31/03/22? <i>If yes, please specify date variation made.</i>				
8.3 Has there been an increase in lease payments during the year?				
9 Was the vehicle sold during the year? <i>If no, proceed to B.</i>				
9.1 Date of sale				
9.2 Sale price (GST incl) <i>Please provide sales invoice</i>				
<b>B Odometer readings</b>				
1 Odometer reading at 01/04/2021 or when first used by the employee				
2 Odometer reading at 31/03/2022 or when last used by the employee				
3 Please specify the number of days the vehicle was <u>not</u> available for private use** for one of the following reasons:				
3.1 Vehicle parked at the office overnight?				
3.2 Vehicle under repair				
3.3 Other (please specify)				
3.4 How much (if anything) did the employee pay for the use of the vehicle made from post-tax salary?*** <i>Does not include expenses reimbursed by the business.</i>				

**C Only complete this section if a log book was maintained**

1	During what period was the log book maintained?				
2	What was the business use % under the log book?				
3	Motor vehicle expenditure between 01/04/21 - 31/03/22****	GST incl. (where applicable)	GST incl. (where applicable)	GST incl. (where applicable)	GST incl. (where applicable)
3.1	Fuel & oil				
3.2	Repairs & maintenance				
3.3	Insurance				
3.4	Registration				
3.5	Lease Payments <i>(do not include hire purchase or loan repayments)</i>				
3.6	Non-business accessories <i>(e.g. air cond, stereo)</i>				
3.7	Other costs <i>(please specify)</i>				
3.8	Other costs <i>(please specify)</i>				

\* If the car provided is leased, the cost is the market value of the car.

\*\* The vehicle is taken to be available for private use where:

- the vehicle is used to travel between home and work;
- the vehicle is parked at or near an employee's home even if the employee does not have the permission to use the vehicle for private purposes; or
- the place of employment and residence are the same.

\*\*\* Any amount contributed by the employee is treated as a contribution and reduces the FBT liability

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Clicking Submit will allow you to save your answers, and will open an email and insert your completed form into the email. Just click send to email your answers back to us.